



From the Office of the Registrar

North location closure notice

Please note that the north location of the Registrar's office (U5-68) will close on **Monday, December 22 at noon** and reopen on Monday, January 5, 2015. We regret any inconvenience this closure may cause. Full services are available at the downtown location (61 Charles Street, Room 120). You may also contact us at 905.721.3190 or registration@uoit.ca.

Policy regarding repeating courses

Students are not allowed to repeat the same course, or its equivalent, more than two times. All instances of a course will appear on the academic transcript. The grade achieved on the most recent attempt will be taken into account in the grade point average. Students who have failed a third attempt of the same course will be suspended. Students who are suspended under Section 5.9 of the [Undergraduate Academic Calendar](#) may apply to another program. The application will be considered at the discretion of the dean of the faculty to which the application is made. Following a period of at least two semesters, a suspended student may apply for readmission to the university through the Registrar's office. This application will be considered at the discretion of the dean of the faculty to which the application is made. The student may be asked to agree to conditions for reinstatement.

Registration for winter courses

We urge students who have not fully registered for winter semester courses to do so as soon as possible. If you are registered, we recommend that you verify your course schedule to ensure you are registered for your intended courses. Please also refer to the registration deadline dates specified below.

Trent University courses in the winter semester

Trent University classes resume on Wednesday, January 7. There will be no classes for students who are registered in a Trent course on **Monday, January 5** and **Tuesday, January 6**. The first session of Monday classes will be Monday, January 12 and the first lecture for Tuesday classes will be Tuesday, January 13.

Important dates

December 15, 2014

- First instalment of winter semester fees due

December 24, 2014 to January 4, 2015

- University closed

December 31, 2014

- Last day to submit online application for graduation for students completing degree requirements at the end of the fall semester.

January 5, 2015

- University reopens
- Lectures begin, winter semester

January 16, 2015

- End of regular registration period; last day to add courses, winter semester.
- Last day to drop courses and receive a 100 per cent refund of tuition fees, winter semester.
- Final instalment of winter semester fees due.

January 30, 2015

- Last day to withdraw from winter semester courses without academic consequences (i.e. without receiving a grade). Courses dropped after this date will be recorded on the academic transcript with a grade of W to indicate withdrawal.
- Last day to drop courses and receive a 50 per cent refund of tuition fees, winter semester.

February 16, 2015

- Family Day, no lectures

February 16 to 20, 2015

- Midterm break

February 28, 2015

- Last day to submit online application for graduation for the spring session of convocation for students completing degree requirements at the end of the winter semester.

March 18, 2015

- Last day to withdraw from winter semester courses. Active winter semester courses will be graded by instructors.

April 3, 2015

- Good Friday, no lectures

April 10, 2015

- Lectures end, winter semester

April 13 to 24, 2015

- Winter semester final examination period. Students are advised not to make commitments during this period (i.e. vacation, travel plans).