

UOIT STUDENTS REGISTERED IN TRENT UNIVERSITY SUMMER S61 2014 COURSES

***Please note that this memo is in regards to Summer 6 week term 1 half-course final exams which fall in the official Trent University Oshawa exam period – Friday, June 20th to Saturday, June 21st.**

1. Students who are scheduled to write two (2) exams **at the same time are** eligible to write on the alternative exam date. If your exam schedule has a conflict, you must email Amber Ashton (Administrative Co-ordinator, Trent University Oshawa) at alashton@trentu.ca listing the conflicting exams, course codes, date and time of exams and Professor's name. You must include your UOIT student ID number.
2. UOIT students who have a UOIT exam scheduled at the same time as a Trent University exam are eligible to write the Trent exam on the alternative exam date. Please contact Amber Ashton at alashton@trentu.ca specifying the courses/exams in conflict along with your student ID number.

****Your eligibility will be confirmed or denied by email only. Therefore, please make your requests by email, **before the deadline– Thursday, June 12, 2014**. Your request must be from your UOIT email account and must include all details (i.e. your name, student number, course code for each exam and exam date and time details). Incomplete requests will be delayed therefore, it is important to include all of the required information. Once your conflict has been verified by the UOIT Registrar's Office, a confirmation of eligibility will be sent to you along with alternative exam details.****

If you are eligible to write your exam on the Trent University Oshawa campus Alternative Exam date, the date has been set for:

****TRENT OSHAWA ALTERNATIVE EXAM DATE - SATURDAY, JUNE 21, 2014 time TBD on the Trent University Thornton Rd. S. Campus** 55 Thornton Road South Oshawa**

DEADLINE TO REQUEST PERMISSION TO WRITE ON THE TRENT OSHAWA ALTERNATIVE EXAM DATE IS:

****THURSDAY, JUNE 12, 2014****