

2013 Spring/Summer Registration Information for Current Undergraduate Students

The preview of the spring/summer semester courses and scheduling information is now available. The preview is located on [MyCampus](http://mycampus.uoit.ca/avail_courses.html) prior to login at http://uoit.ca/mycampus/avail_courses.html.

Registration for 2013 Spring/Summer courses will begin on **Thursday, April 4 at 9 a.m.**

REGISTRATION INFORMATION

If you have questions regarding your course registration we recommend you contact your faculty's Advising office. A list of the advising contact information is provided below.

Faculty of Business and Information Technology (FBIT)	FBITadvising@uoit.ca	Commerce 905.721.8668 ext. 5362/3415/3418 Information Technology 905.721.8668 ext. 5362/3656
Faculty of Energy Systems and Nuclear Science (FESNS)	FESNSadvising@uoit.ca	FESNS Advising 905.721.8668 ext. 5509
Faculty of Engineering and Applied Science (FEAS)	engineering.advising@uoit.ca	FEAS Advising 905.721.8668 ext. 2971/5310
Faculty of Health Sciences (FHS)	healthscience.advising@uoit.ca	FHS Advising 905.721.8668 ext. 3166
Faculty of Science (FS)	science.advising@uoit.ca	FS Advising 905.721.8668 ext. 3118
Faculty of Social Science and Humanities (FSSH)	SSHadvising@uoit.ca	FSSH Advising 905.721.8668 ext. 3838

IMPORTANT DATES – 2013 SPRING/SUMMER

	Spring semester (seven-week)	Summer semester (14-week)	Summer semester (seven-week)
First instalment of fees due.	April 22	April 22	June 17
Lectures begin.	May 6	May 6	July 2
Last day to add or switch a class and last day to drop for 100 per cent tuition refund. Final instalment of fees due.	May 10	May 17	July 8
Last day to receive a 50 per cent refund. Classes dropped after this date will receive a W grade on your transcript.	May 17	June 3	July 15
Last day to drop a class. All classes will be graded by instructors after this day.	June 10	July 29	August 6
Lectures end.	June 19	August 15	August 15
Final exam period.	June 20 to 23	August 16 to 19	August 16 to 19

Note: Once registered, you are academically and financially responsible for your course(s) unless you withdraw officially by the deadlines stated above. Failure to attend does not constitute withdrawal. The instalment option is not available to part-time students. Part-time students are required to pay their fees in full by the first instalment deadline.

REGISTERING FOR TRENT UNIVERSITY'S SUMMER COURSES

If you intend to register for a Trent summer course, you must follow UOIT add/drop deadline dates or dates indicated beside the posted course listing.

PAYMENT OF FEES AND YOUR ACCOUNT BALANCE

Your 2013 spring/summer semester fees are due as per the dates indicated in the important dates chart above. Your fees include [tuition fees](#), [compulsory ancillary fees](#) and possibly [program associated fees](#). Please refer to the UOIT website for [more fees information](#), including [payment and refund deadlines](#) and approved [methods of payment](#).

To view your account balance, log into your [MyCampus](#) account and click Account Summary by Term. Please recheck your account balance every time you make a change to your registration. It is important to pay your fees on time, as fee payment confirms your registration and secures your enrolment in your courses. Fees are charged on a per-semester, per-course basis.

ONTARIO STUDENT ASSISTANCE PROGRAM (OSAP)

Students who have received OSAP during the fall and/or winter semesters and plan to attend in the spring and/or summer semesters need to complete an OSAP extension form. This form will be available in the Student Awards and Financial Aid office and may be submitted after you are registered for the spring/summer courses. New students must submit an OSAP application for the summer semester. The application is available online at <http://osap.gov.on.ca>.

OSAP RELEASE OF FUNDS

UOIT Student Awards and Financial Aid (SAFA) must confirm your enrolment before your funding can be disbursed to your bank account/tuition account. Furthermore, electronic processing of your loan funding by the lender's office can take up to 10 business days after UOIT has confirmed your full-time enrolment status. For information about your disbursements and funding, log into your OSAP account on the OSAP website and go to the Check Status section.

For financial aid inquiries please email uoitfinancialaid@uoit.ca. For student award inquiries please email uoitstudentawards@uoit.ca. For additional information and SAFA updates please check www.uoit.ca/safa and your UOIT.net account regularly.

REGISTRAR'S OFFICE LOCATIONS

For your convenience the Registrar's office, including Student Awards and Financial Aid and Cashier Services, has two locations to serve you.

North Oshawa location

U5 building, Room 68

Downtown Oshawa location

61 Charles Street, Room 120

We will continue to communicate with you throughout the academic year via [MyCampus](#) postings and your UOIT.net account. These are the only methods of communication used to pass on key information regarding registration and other related notices. It is important that you log into your account frequently.

If you have any questions concerning registration please call 905.721.3190 or contact us via email at registration@uoit.ca.

Spring classes begin on **May 6, 2013**. We look forward to seeing you!

The Registrar's office