

Important start of semester information

Welcome new and returning students to the fall 2012 semester at the University of Ontario Institute of Technology (UOIT). Communication from UOIT will be posted to MyCampus and sent to your MyCampus email account, it is important to check your MyCampus account regularly.

Please read and make note of the important dates for the fall semester. [Important academic dates](#) can be accessed under Current Students on the UOIT website. It is your responsibility to be familiar with and adhere to the published calendar deadline dates. Information provided in this message will assist you throughout your academic year.

Classes cancelled during Campusfest concert

Please be advised all lectures, tutorials and labs are cancelled as of 5 p.m. on **Friday, September 7** for the Campusfest Concert.

Registration

Please verify your course registration to ensure that you are enrolled for your intended courses. Print a copy of your schedule for your records, via MyCampus.

Dropping courses

You may drop courses online via MyCampus until the last day to add or drop courses with a full refund (September 19). If you are dropping your last course you must do so in person at the Registrar's office, U5 portable, Room 68 at the North campus location or 61 Charles Street, Room DTA 121 at the downtown campus location. If you wish to drop a course after September 19, you must complete a drop form and submit it to the Registrar's office.

[New Course Repeat Policy information](#)

Please refer to this document if you intend to repeat courses you have previously completed.

Campus location for your courses

Please ensure that you check the campus location of your courses, as courses are offered at both the north and downtown campus locations. Information on campus codes can be found on page 10 and 11 of the Online Registration Guide posted on MyCampus. Throughout the first week of classes, from September 6 to 9, volunteers will be stationed throughout campus wearing **ASK ME@UOIT** shirts to assist you with locating your classes.

Payment of fees

Fall term payment of tuition by instalment was due on **Wednesday, August 15**. Please visit www.uoit.ca/studentfinances under Current Students on the UOIT website for tuition payment details. Deadline for fall semester fee payment is September 19. Tuition payments can be made in person (certified cheques or money orders only) at the north campus location, in the Registrar's office, U5 portable, Room 68. Please note: a late fee of \$40 will be applied to your account after September 19.

Withdrawal from the University

If you have decided to withdraw from the university, you must do so officially by completing the Withdrawal from Program form. You are considered registered for courses, and are financially responsible for payment, unless you formally withdraw from the university.

Student Awards and Financial Aid (SAFA)

OSAP is Changing this Year

Ontario Student Assistance Program (OSAP) is implementing a lifetime loan agreement that will cover you for up to ten years of continuous full-time postsecondary studies. This lifetime loan agreement is called the "Master Student Financial Assistance Agreement (MSFAA)".

For further information please visit www.osap.gov.on.ca and/or the UOIT Student tab on the MyCampus website.

University Works Program: On-Campus Employment

Are you looking for 10 hours of work per week, during this academic year?

If so, the University Works and International University Works program is designed to assist full-time students who are anticipating or experiencing financial difficulties by providing them with part-time employment on campus. Each job offers a maximum of 10 hours per week and the program will run from September 2012 to April 2013.

For further information please visit the UOIT Student tab on the MyCampus website.

Student Awards

UOIT Internal and External Scholarship and Bursary Applications for this academic year are now available to all students. For more information please follow the steps below.

1. Login to MyCampus.
2. Click on the UOIT Student tab.
3. Click the Scholarships and Bursaries link.
4. Review awards that are of interest and read eligibility requirements.
5. Look for a provided link or attached application form and proceed accordingly with the application and submission process.

For specific inquiries please email uoitfinancialaid@uoit.ca, uoitstudentawards@uoit.ca and/or universityworks@uoit.ca. For additional SAFA information and updates please visit both campus locations and check your MyCampus account regularly.

Centre for Students with Disabilities and Disability Services

Students who are registered with the Centre for Students with Disabilities (CSD) at the north campus location should check the CSD website for information on their accommodations. Students who are registered with the Student Experience Centre at the downtown campus location should email downtowndisability@uoit.ca or phone at 905.721.8668 ext. 5624 to discuss their accommodations.

Campus identification (ID) cards

2012-2013 Campus ID cards are now available if you have registered for all your classes. For more information on picking up your ID card, please [click here](#).

Technology Enhanced Learning and laptop distribution

If you have not arranged for a laptop pick-up session, please do so now through your MyCampus account. All UOIT students must participate in the Technology Enhanced Learning program as part of their studies at the university. This means the university will provide you with a laptop and all service and support associated with the laptop throughout your studies. If you are withdrawing from the university, you must complete Form B, available on the Mobile Computing website before you return your laptop. Please note that refunds will not be processed unless your laptop has been returned.

Student Association (SA) Health and Dental Plan

As a full-time UOIT student, and as a member of the SA, you're automatically covered by the SA Health and Dental Plan. This includes international students. The Fall Change-of-Coverage Period is between Sept. 1 - 30, 2012.

For further information on adding dependents, opting out and combined coverage visit www.ihaveaplan.ca, or drop by the main SA office on the 2nd Floor of the Student Centre, situated at the North Oshawa campus.

Student Experience FAQs

Please review the FAQs on the [Student Experience Portal](#) for additional useful information on academic and administrative processes, as well as information about the services available to support your academic success.

Important dates	2012 fall semester
September 6, 2012	Lectures begin, fall semester (includes concurrent education students in years one through four).
September 7, 2012	Special Notice: All lectures, labs and tutorials scheduled from 5 p.m. onward are cancelled.
September 19, 2012	End of regular registration period; last day to add courses, fall semester. Last day to drop courses and receive a 100 per cent refund of tuition fees, fall semester. Final instalment of fall semester fees due.
October 1, 2012	Last day to submit online application for graduation for students completing degree requirements at the end of the summer semester.
October 3, 2012	Last day to withdraw from fall semester courses without academic consequences (i.e. without receiving a grade). Courses dropped after this date will be recorded on the academic transcript with a grade of W to indicate withdrawal. Last day to drop courses and receive a 50 per cent refund of tuition fees, fall semester.
October 8, 2012	Thanksgiving Day, no lectures.
October 9 to 26, 2012	Field Experience Practicum I for P/J, I/S consecutive education and fifth year concurrent education students.
November 13, 2012	Last day to withdraw from fall semester courses. As of November 14, students may not drop courses or withdraw. Active fall semester courses will be graded by instructors.
November 23, 2012	Last day of classes for Bachelor of Education (P/J, I/S consecutive and fifth-year concurrent education) students, fall semester.
November 26 to December 14, 2012	Field Experience Practicum II for P/J, I/S consecutive education and fifth year concurrent education students.
December 5, 2012	Last day of lectures, fall semester.
December 7 to 19, 2012	Fall semester final examination period. Students are advised not to make commitments during this period (i.e. vacation, travel plans).
December 17, 2012	First instalment of winter semester fees due.
December 22, 2012 to January 1, 2013	University closed.
December 31, 2012	Last day to submit online application for graduation for students completing degree requirements at the end of the fall semester.

Important dates	2013 winter semester
January 2, 2013	University reopens.
January 7 to 11, 2013	Winter term start days for all consecutive and fifth-year concurrent education students.
January 7, 2013	Lectures begin, winter semester.

Additional winter semester important dates can be found at the Registrar's office web page.

Please contact the Registrar's office, 905.721.3190, or registration@uoit.ca if you require additional information. We wish you a successful academic year.