

OFFICE OF THE REGISTRAR

Registrar's office

Fee payment deadlines and payment options for domestic, undergraduate students

The deadline for payment of your 2013 winter semester fees is **December 17, 2012**. Your fees include <u>tuition fees</u>, <u>compulsory ancillary fees</u> and possibly <u>program associated fees</u>. Please refer to the <u>UOIT website</u> for detailed fee information.

If you still have fees owing to UOIT, you are required to:

- Pay your winter semester fees in full; or
- Pay a minimum instalment of \$3,000 on or before the deadline.

Instalment payment option

The instalment payment option is available to full-time, undergraduate domestic students. If you chose this option the balance of your remaining fees will be due on **January 18**, **2013**.

Please note: January 18, 2013 is the final date to add a winter semester course and to withdraw from a winter semester course with a 100 per cent refund.

Account balance

To view your account balance, log into your <u>MyCampus</u> account and click Account Summary by Term. Please recheck your account balance every time you make a change to your registration. It is important to pay your fees on time, as fee payment confirms your registration and secures your enrolment in your courses. Fees are charged on a per-semester, per-course basis.

Part-time students

Part-time students are not eligible to pay their fees by instalment. Part-time students must pay their winter semester fees in full on or before **December 17, 2012**. If you are a part-time student and register after December 17, 2012 your fees are due at the time of registration.

Methods of payment

Detailed information on approved methods of fee payment can be found under <u>Payment options</u> on the UOIT website.

If you have been approved for the Ontario Student Assistance Program (OSAP), you may be eligible to defer your winter fees. The following are the conditions for OSAP deferrals:

- You must have given permission on your OSAP application for funds to be sent to UOIT for tuition payment. If you did not give permission, then all tuition is due by the posted deadlines. Please visit the Student Awards and Financial Aid office (SAFA) if you wish to change your answer.
- If you do not have sufficient OSAP funds to cover tuition, the difference must be paid by the
 deadlines. Please make an appointment to meet with a Financial Aid officer in the SAFA
 office if you are experiencing difficulties with tuition payment.

In December, you will receive an email informing you if you have qualified for an OSAP deferment.

Alternate methods of deferred payment that may be available to students include OSAP for part-time students; scholarships or bursaries; and sponsorships or third party invoices.

If you have questions about fee payment, please contact the UOIT **Registrar's office** by email at registration@uoit.ca or phone 905.721.3190 or the **Student Awards and Financial Aid office** by email at uoitfinancialaid@uoit.ca or 905.721.3143.

Produced: November 2012