



Welcome to the University of Ontario Institute of Technology (UOIT). We are delighted that you have chosen to join us and trust that you will find your university experience truly rewarding.

The preview of the spring/summer semester courses and scheduling information is now available. The preview is located on MyCampus prior to login at: http://uoit.ca/mycampus/avail_courses.html.

Registration for 2012 Spring/Summer courses will begin on **Monday, April 2 at 9 a.m.**

As a member of our campus community, you may now access your MyCampus web account. You can use this account to register for classes, view your grades, receive emails, read important announcements and much more.

To log on, please go to www.uoit.ca/mycampus. Enter your username (the nine-digit student number at the top of this letter) and password (your date of birth in the format MMDDYY), and click Login.

REGISTRATION INFORMATION

To assist you with your registration, please consult the **Registration Tutorial Video** or the **Online Registration Guide** located on the lower left side of the main MyCampus page at www.uoit.ca/mycampus.

If you are a new student starting a bridge program in spring/summer 2012, please visit:

[Spring/Summer 2012 program maps](#) for course information.

If you have questions regarding your course registration we recommend you contact your faculty advising office. A list of the advising contact information is provided below.

Faculty of Business and Information Technology	FBITadvising@uoit.ca	Commerce Christina Pearsall 905.721.8668 ext. 3415
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		Information Technology Kimberley Young 905.721.8668 ext. 3656
Faculty of Energy Systems and Nuclear Science	emily.laverty@uoit.ca	FESNS Advising 905.721.8668 ext. 2932
Faculty of Engineering and Applied Science	engineering.advising@uoit.ca	FEAS Advising 905.721.8668 ext. 2971
Faculty of Health Sciences	healthscience.advising@uoit.ca	FHS Advising 905.721.8668 ext. 2476
Faculty of Science	science.advising@uoit.ca	FS Advising 905.721.8668 ext. 3118
Faculty of Social Science and Humanities	SSHadvising@uoit.ca	FSSH Advising 905.721.8668 ext. 3838

Important Spring/Summer Dates

	7 Week Spring Semester	14 Week Summer Semester	7 Week Summer Semester
Lectures begin and payment due.	May 7	May 7	July 3*
Last day to add or switch a class and last day to drop for 100% tuition refund.	May 11	May 18	July 9
Last day to receive a 50% refund. Classes dropped after this date will receive a "W" on transcript.	May 18	June 4	July 16
Last day to drop a class. All classes will be graded by instructors after this day.	June 11	July 30	August 7
Lectures end.	June 20	August 16	August 16
Final exam period.	June 21-24	August 17-20	August 17-20

***Students who register for summer semester courses must pay tuition immediately after registration.** Once registered, you are academically and financially responsible for your course(s) unless you withdraw officially by the deadlines above. Failure to attend does not constitute withdrawal.

REGISTERING FOR TRENT UNIVERSITY'S SUMMER COURSES

Please note that if you intend to register for a Trent summer course, you must follow UOIT add/drop deadline dates or dates indicated beside the posted course listing.

CAMPUS ID SERVICES

Upon completion of your registration, we urge you to visit the campus ID services and obtain your Student ID card, please visit <http://www.uoit.ca/studentid/> for more information.

ONTARIO STUDENT ASSISTANCE PROGRAM (OSAP)

The OSAP offers repayable loan assistance, several bursaries, scholarships, and grants to qualified students attending post-secondary studies leading to a diploma or a degree. The OSAP application is available online at: <http://osap.gov.on.ca>. Once the application has been assessed by the Ministry, students may view the status of their application using the online (paperless option) or may elect to receive this information in the mail.

ONTARIO STUDENT ASSISTANCE PROGRAM DISTRIBUTION

The Ontario Student Assistance Program (OSAP) distribution begins **Wednesday, May 2, 2012** at the Registrar's office locations. Students will be served on a first-come, first-served basis. First time OSAP recipients must book an appointment in person upon arrival to pick up their OSAP document. Appointment sheets will be posted in a clearly defined area. You may pick up your OSAP document after presenting the required identification. (SIN card and government photo identification).

For financial aid inquiries, please email uoitfinancialaid@uoit.ca. For student award inquiries, please email uoitstudentawards@uoit.ca for additional helpful information and SAFA updates, please check www.uoit.ca/safa and your MyCampus account regularly.

LAPTOP DISTRIBUTION

It is mandatory for all students to obtain a UOIT issued laptop (including part-time and visiting students). Laptop distribution will commence on Monday April 30 and be available until Friday May 11 2012 at D116, Gordon Willey building between 8:30 a.m. to 4:30 p.m. **Please note that the mobile learning fee must be paid prior to picking up your laptop. If you are an OSAP student, please bring confirmation of your OSAP distribution. You will need to present a valid student ID card.**

REGISTRAR'S OFFICE LOCATIONS

For your convenience we are located at both the downtown and north campus locations. Please take note of the location of the Registrar's office, including Student Awards and Financial Aid and cashier services.

- North campus location
Registrar's office, U5, Room 68

- Downtown campus location
Registrar's office, 61 Charles Street, Room 120

We will continue to communicate with you throughout the academic year via MyCampus postings and your MyCampus account. This is the only method of communication used to pass on key information regarding registration and other related notices. It is important that you log into your account frequently.

Should you have any questions concerning registration, please call 905.721.3190 or contact us via email at registration@uoit.ca.

Spring classes begin on May 7, 2012. We look forward to seeing you then!

Sincerely,

The Registrar's office