

2011 Spring and Summer Session Registration Information for Newly Admitted Students

Welcome to the University of Ontario Institute of Technology (UOIT). We are delighted that you have chosen to join us and trust that you will find your university experience truly rewarding.

We would like to inform you that the preview of the spring/summer semester courses and scheduling information is now available. The preview is located on MyCampus prior to login in, at:
http://uoit.ca/mycampus/avail_courses.html.

Registration for 2011 Spring/Summer courses will commence on **Monday April 4, at 8:30 a.m.**

As a member of our campus community, you may now access your MyCampus web account. You can use this account to register for classes, view your grades, receive emails, read important announcements, and much more. **Please note: you will not be able log into your MyCampus account until your \$100 non-refundable deposit has been processed. Once your \$100 deposit has been processed, you may register for your spring/summer courses.**

To log on, please go to www.uoit.ca/mycampus. Enter your username (the nine-digit student number at the top of this letter) and password (your date of birth in the format MMDDYY), and click Login.

Registration Information

To assist you with your registration, please consult the Registration Tutorial Video or the Online Registration Guide located on the lower left side of the main MyCampus page at www.uoit.ca/mycampus.

If you are new student starting a bridge program in spring/summer 2011, please visit MyCampus at : www.uoit.ca/mycampus and click on Spring/Summer 2011 Bridge Program Course lists for course information.

If you have questions regarding your course registration we recommend you contact your faculty advising office. A list of the advising contact information is provided below.

Faculty of Business and Information Technology (FBIT)	FBITadvising@uoit.ca	Commerce Christina Pearsall 905.721.8668 ext. 3415 Information Technology Aaron Mitchell 905.721.8668 ext.3656
Faculty of Energy Systems and Nuclear Science (FESNS)	kerry.morrison@uoit.ca	FESNS Advising 905.721.8668 ext. 2932
Faculty of Engineering and Applied Science (FEAS)	engineering.advising@uoit.ca	FEAS Advising 905.721.8668 ext.2971
Faculty of Health Sciences (FHS)	healthscience.advising@uoit.ca	FHS 905.721.8668 ext. 2476
Faculty of Science (FS)	science.advising@uoit.ca	FS Advising 905.721.8668 ext.3118
Faculty of Social Science and Humanities (FSSH)	SSHadvising@uoit.ca	FSSH Advising 905.721.8668 ext.3838

Important Spring/Summer Dates

	Seven week spring semester	14 week summer semester	Seven week summer semester
Lectures begin and payment due.	May 9	May 9	July 4*
Last day to add or switch a class and last day to drop for 100% tuition refund.	May 13	May 20	July 8
Last day to receive a 50% refund. Classes dropped after this date will receive a "W" on transcript.	May 20	June 6	July 15
Last day to drop a class. All classes will be graded by instructors after this day.	June 10	July 29	August 5
Lectures end.	June 22	August 17	August 17
Final exam period.	June 23 to 26	August 18 to 21	August 18 to 21

***Students who register for summer semester courses must pay tuition immediately after registration.** Once registered, you are academically and financially responsible for your course(s) unless you withdraw officially by the deadlines above. Failure to attend does not constitute withdrawal.

Campus ID Services

Upon completion of your registration, we urge you to visit the campus ID services and obtain your Student ID card, please visit <http://www.uoit.ca/studentid/> for more information.

Ontario Student Assistance Program (OSAP) Distribution

The Ontario Student Assistance Program (OSAP) distribution begins Wednesday, May 2, 2011 at the Registrar's office locations indicated below. Students will be served on a first come first served basis. First time OSAP recipients must book an appointment in person upon arrival to pick up their OSAP document. Appointment sheets will be posted in a clearly defined area. Returning students who have previously received OSAP at UOIT will not require an appointment. You may pick up your OSAP document after presenting the required identification. (SIN card and government photo identification).

Laptop Distribution

It is mandatory for all students to obtain a UOIT issued laptop (including part-time and visiting students). Laptop distribution will commence on Friday May 6, 2011 at D116, Gordon Willey building between 8:30 a.m. to 4:30 p.m. **Please note the mobile learning fee must be paid prior to picking up your laptop. If you are an OSAP student, please bring confirmation of your OSAP distribution. You will need to present a valid student ID card.**

Registrar's Office Locations

For your convenience we are located at both the downtown and north campus locations. Please take note of the location of the Registrar's office, including Student Awards and Financial Aid and cashier services.

:: North campus

Registrar's office, U5, Room 68

:: Downtown campus

Registrar's office, 61 Charles Street, Room 120

We will continue to communicate with you throughout the academic year via MyCampus postings and your MyCampus account. This is the only method of communication used to pass on key information regarding registration and other related notices. It is important that you log into your account frequently.

Should you have any questions concerning registration, please call 905.721.3190 or contact us via email at registration@uoit.ca.

Spring classes begin on May 9, 2011. We look forward to seeing you then!

Sincerely,

The Registrar's office