

Final Examinations



What YOU need to know...

**YOU MUST BRING YOUR 2008 VALIDATED STUDENT I.D. CARD TO EACH EXAMINATION.
DO NOT BRING YOUR LAPTOP TO THE EXAM ROOM UNLESS IT IS REQUIRED FOR YOUR EXAM.
PERSONAL BELONGINGS MUST BE PLACED AT THE FRONT OR BACK OF THE EXAM ROOM.
FOOD IS STRICTLY PROHIBITED IN THE EXAM ROOM.**

It is your responsibility to know the time and place that the exam is being written.

If you are writing an exam in the Gym or Campus Recreation Centre (GYM3), please arrive **30 minutes** prior to the start time.

Bring extra writing instruments, particularly if you will be writing on Scantron cards. Your professor should have advised you what materials are required for the exam.

The following exam regulations are in effect:

- Enter the examination room **QUIETLY**. Student conversation is not permitted.
- Place your student I.D. on your desktop for the duration of the exam.
- Write your name and student number on the examination booklet.
- You will not be permitted to leave the exam room during the first **60 minutes** of the exam.
- You may not leave the examination room in the last **15 minutes** of the exam.
- You will not be permitted into the exam room after the first **60 minutes** of the exam.
- Answers to questions or problems during the exam will be answered when you raise your hand.
- Only one student at a time is permitted to leave the exam room to use the washroom.
- If you leave the examination room early, **you must clear the area around the exam room.**

If you are prevented from writing an exam, contact the appropriate academic faculty **IMMEDIATELY**:

Faculty	Contact	Ext.	Email Address
Business & IT	Melissa Picard	2830	melissa.picard@uoit.ca
Criminology; Justice & Policy Studies	Amy Anderson	2394	amy.anderson@uoit.ca
Education	Kim Mitchell	3181	Kim.mitchell@uoit.ca
Engineering & Applied Science	Svetlana Novak	3018	Svetlana.novak@uoit.ca
Energy Systems & Nuclear Science	Kerry Armstrong	2932	kerry.armstrong@uoit.ca
Health Science	Jenny Viris	3166	Jenny.viris@uoit.ca
Science	Sarah Innes	2973	Sarah.innes@uoit.ca

UOIT main phone number: 905.721.8668

In the event of inclement weather, listen to The ROCK 94.9 FM or KX96 FM for exam cancellation notices.

ACADEMIC MISCONDUCT: Please refer to section 5.15 of the Academic Calendar. The penalty for misconduct ranges from a failing grade to suspension.

EXAM EMERGENCIES: Please follow the directions given by the proctor(s) or security personnel.

ILLNESS: If you become ill during the examination, notify one of the proctors immediately.