This message is being sent on behalf of the University of Ontario Institute of Technology (UOIT) Registrar's office. Please direct inquiries to <u>registration@uoit.ca</u>, or 905.721.3190.

To continue to build on our commitment to support student success, we're pleased to inform you that a number of departments within UOIT will begin packing their offices on Friday, December 17 in preparation for their move into new downtown and north campus locations. The affected departments are:

- :: Aboriginal office;
- :: Admissions and transfer credit office;
- :: International office;
- :: Records and Registration office;
- :: Recruitment office;
- :: Registrar's office;
- :: Scheduling office; and
- :: Student Awards and Financial Aid office.

On Monday, December 20 the above listed departments will begin unpacking in their new areas. During this time services may be limited and we appreciate your patience and understanding. Signage will be posted at each departmental office and in the surrounding areas in order to efficiently inform and direct students to the correct location.

Registrarial services will be available from the following locations.

McLaughlin Square - until December 23, 2010, Monday through Friday from 8:30 a.m. to 4:30 p.m.

- :: Accounting cashier service;
- :: Records and Registration office; and
- :: Student Awards and Financial Aid services.

61 Charles Street – opening January 3, 2011, Monday through Friday from 8:30 a.m. to 4:30 p.m.

- :: Accounting cashier service;
- :: Records and Registration office;
- :: Scheduling office; and
- :: Student Awards and Financial Aid services.

U5 portable – opening December 21, 2010, Monday through Friday from 8:30 a.m. to 4:30 p.m.

- :: Aboriginal office;
- :: Accounting cashier service;
- :: Admissions and transfer credit office;
- :: International office;
- :: Recruitment office;
- :: Records and Registration services; and
- :: Student Awards and Financial Aid office.

We look forward to continuing to serve you at our new locations, and wish you all luck on your upcoming exams.