

Missed final examinations

In the unfortunate event that you find yourself injured or ill to the extent that you are unable to write a scheduled examination(s) please contact your instructor and academic advisor immediately. In certain cases, faculties may grant deferred examinations on medical or compassionate grounds where sufficient documentation exists.

Please submit all documentation to the appropriate faculty academic advisor (if the missed exam is Biology, documentation should be sent to the academic advisor for Science even if you are an engineering student) as early as the day you miss your final exam and absolutely no later than five business days following the exam. Request forms and supporting documentation can be submitted either by e-mail or fax.

You are required to complete and submit both a Medical Statement form www.uoit.ca/assets/Section~specific/Current~students/Registrars~office/Appeal~forms/PDF/Medical_Statement_July_2006.pdf and a Request for Deferred Examination form www.uoit.ca/assets/Section~specific/Current~students/Registrars~office/Request~forms/PDF/application_for_deferred_final_examinations.pdf. Please be advised that submission of these forms does not constitute automatic eligibility for a deferred exam.

If approved, notice will be sent to your MyCampus e-mail account providing you with the date, time and location of your deferred exam(s). You must ensure you are available to write your exam(s) at this time.

The majority of deferred exams will be scheduled on January 7, 8, 9, 15 and 16.

Thank you.

Contact information by faculty

Faculty of Business and Information Technology

E: fbit@uoit.ca

T: 905.721.8668 ext. 2830

F: 905.721.3167

Faculty of Engineering and Applied Science

E: engineering@uoit.ca

T: 905.721.8668 ext. 2971/2970

F: 905.721.3370

Faculty of Criminology, Justice and Policy Studies

E: cjpsadvising@uoit.ca

T: 905.721.8668 ext. 3838

F: 905.721.3372

Graduate Studies office

E: gradstudies@uoit.ca

T: 905.721.8668 ext. 2695

F: 905.721.3119

Faculty of Education

E: Faculty-Of-Education@uoit.ca

T: 905.721.3181

F: 905.721.1707

Faculty of Health Sciences

E: healthsciences@uoit.ca

T: 905.721.3166

F: 905.721.3179

Faculty of Energy Systems and Nuclear Science

E: nuclear@uoit.ca

T: 905.721.8668 ext. 2932

F: 905.721.3046

Faculty of Science

E: science.advising@uoit.ca

T: 905.721.8668 ext. 2973

F: 905.721.3304